Family Law Process for Self-**Represented Parties** Motions for Civil Contempt / Simplified Dissolution of Marriage with Dissolution of Enforcement Children and/or Property; Marriage Supplemental Petitions for Modification Motion must be Often referred to Both parties have Magistrate by served (mailed or Petition filed with Financial signed Petition Order of Referral; by process server) and the signatures Affidavit, Notice of SSN Form, contact their on the other party. are notarized Certificate of Compliance with office to schedule Include as much Mandatory Disclosure, UCCJEA (if hearing on your detail as possible with children); Clerk of Court issues motion in the motion Summons for Personal Service Both parties have filed Notice of Social Security Number Form Case Management Hearing date set Conference is set by or Order entered Court Order within 45 without hearing Both parties have days of filing filed Financial Affidavits (or waived disclosure) Respondent has been Neither Petitioner Respondent has been personally personally served, is in Petitioner or present for served and IS NOT in complete agreement and The Marital Case Agreement. Respondent files all Respondent all required forms have Settlement Management required forms, including present for been filed, properly Conference; written Answer/ Counter-Case Agreement is signed and notarized. Respondent Petition. Parenting Class Management filed and has been Parenting Class not present completion certificates have Conference signed by both completion certificates and/or default been filed by both parties. Child parties and the have been filed by both Support Guideline Worksheet is was or may signatures have parties. Child Support be entered calculated and filed been notarized Guideline Worksheet is calculated and filed Both parties are present for the Case Management Conference and Case is The Settlement participate in On-Site Mediation or Dismissed Agreement is schedule a mediation (there is a filed and it has fee for this service, unless you are Final Hearing been signed by determined indigent) set Litigants both parties and will receive the signatures notice by mail have been within 10 days Full Agreement notarized Partial Agreement reached of filing reached at at mediation or impasse mediation (no agreement) Final Hearing at time of Case Management Final

Hearing/trial will be set

Conference